



ACTIVITY REPORT - DATA COLLECTION SHEET						
Group Name:						
Clean up Location:						
Start Time:		Finish Time:		Number of volunteers:		
Date of clean up activity:	/	/		Date of next clean up:	/	/
Has there been a reduction in litter since your last clean up?			Yes	No	Unsure	
Total filled bags:			Total weight KG:			
Please record items not listed below on an attached sheet and submit with your report. * indicates branded litter reporting option available						
<b>Data Collection</b>						
		PLASTIC ITEMS	TOTAL	TALLY AND NOTES		
CONSUMER ITEMS						
Cigarette butts & filters						
Cigarette lighters						
Pens, markers & other plastic stationary						
Straws, confectionery sticks				*		
Cups, plates & cutlery						
Toothbrushes, brushes, combs, hair ties, etc						
Toys, party poppers, ribbons, clips & similar						
PACKAGING ITEMS						
Bleach & cleaner bottles				*		
Lids, tops, pump spray, flow restrictor & similar				*		
Personal care & pharmaceutical packaging				*		
Plastic bags supermarket, garbage, dog poo, ice						
Plastic containers non-food (oil, sealant, chemical)				*		
Plastic drink bottles (water, juice, milk, soft drink)				*		
Plastic packaging food (wrap, packets, containers)				*		
Plastic wrap non-food (bubble wrap, etc)						
Strapping band scraps						
Strapping band whole - <i>record as single item</i>						
FISHING ITEMS						
Bait & tackle bags and packaging						
Bait containers & lids, bait savers						
Commercial fishing remnants (float, pot, crate bits)						
Cylume glow sticks						
Fishing line – <i>if possible measure in metres (recreational)</i>						
Recreational fishing items (lures, floats, rods, reels)						
Rope & net scraps less than 1 metre						
Rope (estimated length in metres)						



FOAMED PLASTIC (POLYSTYRENE) ITEMS	TOTAL	TALLY AND NOTES
Foam buoys		
Foam cups, food packs & trays		*
Foam insulation & packaging (whole and remnants)		
OTHER MATERIALS	TOTAL	TALLY AND NOTES
Oil globules & tar-balls		
Sanitary (tissues, nappies, condoms, cotton buds)		
Shoes		
GLASS & CERAMIC ITEMS	TOTAL	TALLY AND NOTES
Fluorescent light tubes and bulbs		
Glass beer stubbies & pre-mixed alcohol bottles		*
Glass jars & sauce bottles		*
Glass or ceramic (broken)		*
Glass wine, spirit and similar bottles		*
CLOTH ITEMS	TOTAL	TALLY AND NOTES
Binding, thread, string & cord natural		
Cloth, clothing, hats & towels		
METAL ITEMS	TOTAL	TALLY AND NOTES
Aerosol cans		*
Aluminium cans		*
Foil wrappers, packets, bladders & alfoil		*
Metal bottle caps, lids & pull tabs		
Metal fishing items (sinkers, lures, hooks, traps, pots)		
Tins under 4 litres (food, drink tins and similar)		
PAPER & CARDBOARD ITEMS	TOTAL	TALLY AND NOTES
Newspaper, magazines & brochures		*
Paper & cardboard packaging		*
Tetra packs & drink cartons		*
RUBBER ITEMS	TOTAL	TALLY AND NOTES
Rubber balloons, balls & toys, elastic straps & bands		
Rubber footwear & thongs		
Rubber remnants		
WOOD ITEMS	TOTAL	TALLY AND NOTES
Brooms, brushes & paint brushes		
Processed timber, pallets & other wood		
Wooden confectionery sticks, pencils, matches, etc		*
GREEN ITEMS	TOTAL	TALLY AND NOTES
How many weeds removed?		
How many trees planted?		
Green waste collected / disposed of		KGs



Additional Information		(Circle)	Comments
Did you observe any <b>plastic resin pellets</b> ?		Y N	
Did you observe any dead/injured <b>animals or birds</b> ?		Y N	
Did you observe any <b>highly unusual conditions</b> ?		Y N	
Did you observe any <b>graffiti</b> ?	Y N	Did you remove any <b>graffiti</b> ?	Y N
ADDITIONAL ITEMS		TOTAL	TALLY AND NOTES
<b>Completed activity reports – data collection forms:</b>			
<p><b>Fax to:</b> 07 3259 8211</p> <p><b>Upload:</b> <a href="http://www.keepqueenslandbeautiful.org.au/programs/adopt_a_spot/resources/submit-activity-report">http://www.keepqueenslandbeautiful.org.au/programs/adopt_a_spot/resources/submit-activity-report</a></p> <p><b>Email to:</b> <a href="mailto:info@keepqueenslandbeautiful.org.au">info@keepqueenslandbeautiful.org.au</a></p> <p><b>Post to:</b>            Keep Queensland Beautiful            PO Box 3260, SOUTH BRISBANE QLD 4101</p>			